

CALL LISTS FOR NOTIFICATION OF REFINERY SPILLS
AND LEAKS AND FOR NOTIFICATION OF
RELEASES OF GASES, CHEMICALS, AND MIXTURES TO THE ATMOSPHERE

1. In the event of a leak, spill, or gas release from above or below grade pipelines, from tanks or from any other equipment or sources, the observer will promptly call the Emergency Number, Ext. 1234.
2. DURING REGULAR WORKING HOURS, THE PLANT PROTECTION DEPARTMENT WILL NOTIFY:
 - A. The Shift Foreman of the area in which the leak or spill has occurred:
 - 1) 8-C, 18 Plant, 10 and 12 Plant Areas Ext. 1428 or 1429
Pager #649
 - 2) 15/17 Plant Area Ext. 1402 or 1403, 1931
Pager #685
 - 3) Dock Area Ext. 1949 or 1445, 1248
Pager #641
 - 4) Oil Transfer Area including No. 1, No. 2 and No. 3 Tank Farms Ext. 1248, 1445
Pager #641
 - 5) Blending & Packaging Area and Heavy Oil Ext. 1284, 1557, 1296,
5802, Pager #633
 - B. Regardless of the area involved, the Plant Protection Department will also notify:
 - 1) The Zone where the leak, etc., occurs
"A" Group - 1127
8-C, 18 Plant, 10 & 12 Plant,
Dock Area, Oil Transfer, #1,
#2, #3 Tank Farms.

"B" Group - 1181
15/17 Plant Area, Blending &
Packaging and Heavy Oil
 - 2) Oil Transfer Shift Foreman Ext. 1248, 1445, Radio 0-20
 - 3) Solid Waste Ext. 1927
 - 4) Safety Department Pager #666
 - 5) Administration Ext. 1002

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- 1) Manager of Safety and Plant Protection.
- 2) Refinery Manager
- 3) Manager of Operations
- 4) Manager of Maintenance
- 5) Manager of Refinery Engineering
- 6) All Superintendents
- 7) Supervisor, Transfer and Shipping

D. If, in the opinion of responsible supervision in the area, the spill or leak is or may become hazardous, or may create pollution problems, the supervisor will instruct the Plant Protection Department to notify:

- | | | |
|----|----------------------------------|--|
| 1) | Gas Tester | Radio - RL-1 or RL-2
or Ext. 1904 |
| 2) | Fire Department (IF REQUIRED) | HOT LINE |
| 3) | Maintenance Department | Ext. 1127 - A Group
Ext. 1181, 1180 - B Group |
| 4) | Administration | Ext. 1002 |
| 5) | Tech. Department, Envir. Section | Ext. 1175, 1176 |

A. The Shift Foreman of the area in which the leak or spill has occurred:

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- 1) 8-C, 18, 10 and 12 Plant Areas Ext. 1428 or Pager #649
 - 2) 15/17 Plant Area Ext. 1402 or 1403
Pager #685
 - 3) Dock Area Ext. 1949 or 1248
or 1445, or Pager #641
 - 4) Oil Transfer Areas
including No. 2, 3
Tank Farms Ext. 1248 or 1445
Pager #641
 - 5) For Blending and Packaging
Area, Heavy Oil Areas Ext. 5802, Pg. 633
Weekends - On-Call B&P
- B. Regardless of the area involved, the Plant Protection Department will also notify:
- 1) Oil Transfer Shift Foreman, Ext. 1248, or Pg. 641 who will alert the hourly Solid Waste personnel on duty.
- C. While notification is in process, the Plant Protection Department will dispatch a radio car to the scene of the spill or leak and stand by to make further calls as directed by the Shift Foreman of the area in which the incident has occurred. Operator personnel in the vicinity of the leak will go to the area and begin gas testing as required.
- D. If in the opinion of the Shift Foreman of the area, the spill or leak is or may become hazardous, or may create pollution problems, he will instruct the Plant Protection Department to notify:
- 1) Fire Department (If Required) Hot Line
 - 2) Lab Foreman for Fire Truck
and Communications Truck
Drivers Hot Line
 - 3) Fire & Spill Brigade (If
Required) Pager 690 also
Pager 666
 - 4) Superintendent On Call See On Call List
 - 5) Area Operating Foreman On Call See On Call List

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- 6) Maintenance On Call See On Call List
- 7) D. Wall 485-4067

E. If, in the opinion of the Superintendent On Call, the severity of the hazardous spill or leak requires further action and response, he will authorize the Plant Protection Department to notify:

- 1) J. D. Mazzei 874-1973
Refinery Manager
- 2) M. A. May 459-4577
Manager of Operations
- 3) W. Gordon 692-3880
Superintendent of B&P
- 4) M. Ruffner 1-353-8038
Manager of Maintenance
- 5) R. F. Kress 566-8199
Technical Manager
- 6) R. G. Hartzell 646-5222
Manager of Project Engineering
- 7) G. D. Lehman, Manager of 1-793-1046
Safety and Plant Protection
or
P. J. Durkin, Manager of 1-692-2259
Employee and Public Relations